

Dear parents and carers,

Deciding when to send out our September information email to parents has been a tricky decision for the school, given that government information can change at any time. Senior leaders have been meeting regularly through the summer holidays and we feel that we are now able to set final decisions for the reopening of school next week. Thank you for your patience and understanding.

Communication

We have added a COVID-19 page of the school website and will update this with the latest information throughout the year, although we will continue to communicate any major changes via ParentMail.

Arrangements for drop off and collection

Each class will be its own bubble. Staggered start times, play times, lunch times and home times have been set so that there is as little chance for interaction as possible between bubbles.

Please drop off/collect your child promptly as we try to minimise the number of people on site at any time.

We understand that this may make drop off/collection trickier for many of you: you may battle traffic some mornings and miss your slot or you may be dropping off or collecting at more than one school with similar timings. If you will be late for drop off/collection, please be extra careful about maintaining social distancing when you arrive at the school site - particularly keeping children 2m+ apart.

Please use the drop off and collection times for the year group your child will be in during the 2020-2021 academic year. For example, children who were in Year 1 last year should use the Year 2 timings from Monday 7th September, even though these children will return to their Year 1 classroom for the first two weeks of the school year.

<u>Going into</u>	<u>Drop off/collection point</u>	<u>Drop off</u>	<u>Collection</u>
Year R	Staff car park vehicle point	9:15 am	3:10 pm
Year 1	Staff car park vehicle point	8:45 am	3:00 pm
Year 2	Staff car park vehicle point	8:55 am	3:20 pm
Year 3	Staff car park vehicle point	9:05 am	3:30 pm
Year 4	Field gate at top of path from parent car park	8:45 am	3:10 pm
Year 5	Field gate at top of path from parent car park	8:55 am	3:20 pm
Year 6	Field gate at top of path from parent car park	9:05 am	3:30 pm

When dropping off your child in the morning, please queue at a distance of 2m while waiting for your entry time. We would recommend that all adults and children over the age of 11 should wear face masks while waiting to enter the school site.

On collection, children will be individually released to a socially distanced crowd of parents at their collection point. Again, we would recommend that all adults and children over the age of 11 should wear face masks while waiting for their child to be released. Please do not approach your child's collection point if the previous bubble has not yet dispersed.

Families with children in more than one bubble should bring all of their children at the earliest time and collect at the latest time given for their children. Children arriving earlier or leaving later than their year group bubble will be supervised by classroom staff in their classrooms.

Being able to help all of our families drop off and collect their children safely each day will take a bit of time and organisation. Staff will be on hand to help manage drop off and collection each day and we ask that parents are patient with us as we all try to manage this new situation.

Early Bird / Evening Owls

We are pleased to confirm that Early Birds and Evening Owls will be able to restart this term. Children should be dropped off and collected at the normal place. Staff will try to ensure that elements of social distancing are maintained between children in different bubbles, however it is impossible to expect our children to manage social distancing at all times.

Arrangements in school

Within class bubbles, we do not expect children to maintain social distancing. As full classes return, there isn't space in classrooms to maintain social distancing. However, children will be discouraged from hugging and close contact with each other and staff will try to maintain a social distance from other members of staff.

Tables in all classrooms from Year 1 to Year 6 have been arranged facing forwards, so that children are not facing each other while talking and working. There will still be plenty of opportunity for children to work together with a partner and talk to their peers about their work.

Children will not swap books to read or peer assess other children's work and staff have been asked to keep marking to a minimum, so that books are minimised as a source of transmission.

Lunch will continue to be eaten in classrooms for the time being. Play times and lunch times have been staggered. The playground will continue to be sectioned so that two bubbles can play outside at lunchtime at the same time without contact – a system that worked successfully last term.

Additional cleaning will be in place, particularly after the use of shared resources. There will be regular hand washing and hand sanitiser is available in each classroom, as well as at the entrance to school. If your child suffers with chapped hands, please feel free to send them with a small - named - tube of hand cream. This will be for their personal use only.

PPA (masks, visors etc.) will be available to all staff, if they wish to wear it. Children should not wear PPE in school, including fabric masks.

In KS2, PPA (teacher's Planning, Preparation & Assessment time) will be covered by one person moving between class bubbles. Care will be taken to stay as distant as possible from children.

Home Learning

Library books and reading books will be sent home as normal. When they are returned to school, they will sit in quarantine boxes for a minimum of 72 hours before being returned to the shelves.

For now, all homework will be set online, using Google Classroom. Details of how to access this will be sent home in a ParentMail once children have transitioned to their new classes.

Transition

To try to ease children back into school life (as some will have been out for almost 6 months), they will return to their old classes and stay with them for the first week of term.

During the second week, there will be a phased transition to their new class – with their new staff visiting the children in their classrooms so that one room is not used by more than one bubble in one day.

Meet the Teacher events will take place as normal this year. We ask that only one parent attends from each family to minimise the number of people in attendance. Meet the Teacher events will be socially distanced and we ask that you take care to maintain at least a 2m distance at all times while you are in the school building. Parents attending these events must wear face masks unless they are exempt from wearing them. Dates have been sent by ParentMail, but will take place at 3pm on the following dates.

Into Year 6 - 14 September 2020

Into Year 5 - 18 September 2020

Into Year 4 - 15 September 2020

Into Year 3 - 17 September 2020

Into Year 2 - 10 September 2020

Into Year 1 - 16 September 2020

Confirmed case of COVID-19 in school

We will follow the latest government guidance with regard to the potential closure of the school or of specific bubbles in case of a positive test result for COVID-19.

Although we will make every effort to avoid it, in the event of staff illness or mandated self-isolation, it may be necessary to close the school to certain bubbles at very short notice.

Family self-isolation

Please make sure that you follow the latest government guidance with regard to the need for self-isolation, particularly when returning from holidays abroad.

If your child needs to self-isolate, please let the school know as soon as possible.

The school will provide live streaming of daily teaching sessions from the classroom to pupils self-isolating at home, and pupils should continue to learn alongside their peers. Staff have prepared packs of resources that can be dropped at homes to support pupils when learning from home.

If you need to self-isolate and do not have enough access to technology at home for your child(ren) to access live streaming of lessons, e.g. a computer, laptop, tablet or smartphone, please let the school know when you inform us of your isolation, so that we can try to help.