



Progression in the process of writing composition: Key Stage 1 & Key Stage 2

Skill	Year 1	Year 2	Years 3 & 4	Years 5 & 6
Planning (and modelling)	<p>Say out loud what they are going to write about.</p> <p>Compose a sentence orally before writing it.</p>	<p>Plan or say out loud what they are going to write about.</p> <p>Write down ideas and/or key words, including new vocabulary.</p>	<p>Discuss writing similar to that which they are planning to write in order to understand and learn from its structure, vocabulary and grammar.</p> <p>Discuss and record ideas.</p>	<p>Identify the audience for and purpose of the writing, selecting the appropriate form and using other similar writing as models for their own.</p> <p>Note and develop initial ideas, drawing on reading and research where necessary.</p>
Drafting and writing	<p>Sequence ideas.</p>	<p>Encapsulate what they want to say, sentence by sentence.</p>	<p>Compose and rehearse sentences orally (including dialogue), progressively building a varied and rich vocabulary and an increasing range of sentence structures.</p>	<p>Select appropriate grammar and vocabulary, understanding how such choices can change and enhance meaning.</p>
Evaluating and reviewing (redrafting)	<p>Discuss what they have written with the teacher or other pupils.</p>	<p>Evaluate their writing with the teacher and other pupils in order to make simple additions, revisions and corrections.</p>	<p>Assess the effectiveness of their own and others' writing and suggest improvements.</p> <p>Propose changes to grammar and vocabulary to improve consistency.</p>	<p>Assess the effectiveness of their own and others' writing proposing changes to vocabulary, grammar and punctuation to enhance effects and clarify meaning.</p>
Proof-reading (editing)	<p>Re-read what they have written to check that it makes sense.</p>	<p>Reread to check that their writing makes sense.</p> <p>Proofread to check for errors in spelling, grammar and punctuation.</p>	<p>Proofread for spelling and punctuation errors.</p>	<p>Proofread for spelling and punctuation errors.</p>

Presenting (reading aloud)	Read their writing aloud, clearly enough to be heard by their peers and the teacher.	Read aloud what they have written with appropriate intonation to make the meaning clear.	Read their own writing aloud to a group or the whole class, using appropriate intonation and Control the tone and volume so that the meaning is clear.	Perform their own compositions, using appropriate intonation, volume, and movement so that meaning is clear.
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