



'To seek to open our hearts and minds to the love of God and learning'

Ashton St Peter's Church of England Voluntary Aided Primary School
Leighton Court, Dunstable Bedfordshire LU6 1EW Tel: 01582 663410

Role: Site Agent - permanent contract
Hours: Part time 12.30pm-6.00pm, Monday to Friday
Start date: July/August 2024
Salary: Level 4A, Point 11 - £25,979 FTE

Ashton St Peter's are looking to appoint a Site Manager on a part-time basis to manage and maintain the school buildings and grounds and carry out a range of tasks including:

- Ensuring the continued safety of our children, staff and visitors.
- Ensuring the site is secure
- Carry out general maintenance jobs
- Overseeing health and safety across the site
- Undertake routine inspections
- Supervise the cleaning contractors
- Liaise with various contractors, suppliers and service provider

The successful candidate will be able to work as part of a team and on their own initiative and be willing to undertake any necessary training. Relevant trade experience would be an advantage.

All staff are required to follow our policies and procedures working in line with the ethical framework and values of the school.

You need to be a dedicated team player with a great sense of humour.

At Ashton St. Peter's Primary School we are committed to safeguarding and promoting the welfare of children. We welcome applications regardless of age, gender, ethnicity or religion. Applications will only be accepted by completing an application form. We are unable to accept applications with a CV. All successful candidates will be required to undertake a criminal record check.

For further details or to request an application pack please contact Karen Smith, office@ashtonstpeters.beds.sch.uk, 01582 663410. Application packs are also available on our website – www.ashtonstpeters.beds.sch.uk.

Closing Date – Midday, Thursday, 20 June 2024
Interviews will take place – Wednesday, 26 June 2024



Diocese of St Albans



An Ashton Foundation
School